

## SUGARLOAF HOMEOWNERS ASSOCIATION Annual Calendar - 2018

| JANUARY   | FEBRUARY   | MARCH   |
|---|--|---|
| <ul style="list-style-type: none"> <li>• Begin Fiscal Year</li> <li>• Package Policy, Umbrella, Fidelity Bond Insurance Renewal 1/19</li> <li>• Worker's comp Policy Insurance Renewal 1/19</li> <li>• Confidential PML Member Roster to Board</li> <li>• Mail Annual Meeting Packet</li> <li>• Send ballot packet after annual meeting</li> </ul> <p><b>Annual Meeting of Members 1/23/18</b><br/><b>Board meeting to follow</b></p> | <ul style="list-style-type: none"> <li>• Defensible fire space tree pruning project (to be completed every 5 years, 2018)</li> <li>• Tree Survey report (to be completed every 5 years, 2022)</li> </ul> <p><b>No Board Meeting</b></p>  | <ul style="list-style-type: none"> <li>• Inspection of irrigation system for system start up</li> <li>• PML Management Performance Review</li> <li>• Count ballots at Board Meeting, if quorum achieved.</li> </ul> <p><b>Board Meeting 3/27/18</b></p> |
| APRIL   | MAY  | JUNE  |
| <ul style="list-style-type: none"> <li>• Management Contract Renewal</li> <li>• Start Reserve Update – Golden Consulting Group</li> </ul> <p><b>Board Meeting 4/24/18</b></p>   | <ul style="list-style-type: none"> <li>• Exterior Audit Architectural Inspection</li> </ul> <p><b>Board Meeting 5/22/18</b></p>  | <ul style="list-style-type: none"> <li>• Annual Fire Break Brush Clearing – Cozzolino (June to Aug, depending on dryness)</li> </ul> <p><b>Board Meeting – 6/26/18</b></p>  |
| JULY  | AUGUST   | SEPTEMBER   |
| <p><b>Board Meeting – 7/24/18</b></p>   | <ul style="list-style-type: none"> <li>• Draft Budget to Board</li> </ul> <p><b>Board Meeting 8/28/18</b></p>  | <p><b>Board Meeting 9/25/18</b></p>   |
| OCTOBER   | NOVEMBER   | DECEMBER  |
| <ul style="list-style-type: none"> <li>• Appoint Annual Meeting Election Official and Nominating Committee</li> <li>• Board to approve Budget</li> </ul> <p><b>Board Meeting 10/23/18</b></p>   | <ul style="list-style-type: none"> <li>• Approve Annual Meeting Packet</li> <li>• Mail Approved Budget</li> <li>• Review Insurance Package for upcoming renewal</li> <li>• Call for candidates in Nov Newsletter for upcoming Annual Meeting</li> </ul> <p><b>Board Meeting 11/27/18</b></p> | <ul style="list-style-type: none"> <li>• End Fiscal Year</li> </ul> <p><b>Board Meeting TBD</b></p>   |

Trash/Recycling days - Friday