

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

Greetings to all Sugarloaf Association Members!

This month, the Board will continue the process of preparing the budget for 2009. Your support and understanding as we work through this planning and decision-making process is appreciated. Please come to a Board meeting or otherwise communicate with the Board if you would like to participate. The budget will be finalized for approval in November by the Board.

### Call for Nominations for Board Positions!

Are you interested in helping direct the future of our Sugarloaf neighborhood and community? Do you or your neighbors have concerns about Sugarloaf's infrastructure? Are you a pro-active person willing to help improve the quality of life in Sugarloaf? If you are, then please put your name forward as a board member! We are looking for 2 forward-looking people who have 4-6 hours a month to serve on the Board. The two-year terms of current directors Larry Connell (treasurer) and Mark Brosche (secretary) will come to an end with our upcoming election process in January. Association members in good standing are eligible to serve on the Board. You may nominate another association member or you may nominate yourself. The deadline to submit a nomination and have it sent with the annual meeting packet will be December 1. If you are interested, please contact PML to receive the brief nomination form. Thank you for your interest in the running of the Association.

Thanks once again for your support of our Association!

Bob Kiss ([President@sugarloafhoa.org](mailto:President@sugarloafhoa.org))

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**:

Receptionist at ext. 100, Sabrina at ext. 122, or Debbie at ext. 121, you may also send an email to:

[Debbie@pmlmanagement.com](mailto:Debbie@pmlmanagement.com) or  
[Sabrina@pmlmanagement.com](mailto:Sabrina@pmlmanagement.com).

If there is something which you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

Thank you to all owners who have responded to the annual audit findings (mostly painting and landscape issues), which asked for

corrective actions by October 1. If you've not yet addressed the issue, please work to do so at your earliest convenience. If you wish to discuss the issue, please contact a committee member with any questions. We thank you for your cooperation.

## LANDSCAPE

A few homeowners have asked why limbs from the common area trees that overhang their property were not trimmed when we did the Large Tree Firebreak Project?

The answer is that these limbs did not constitute a fire hazard (based on our contractor and the inspection by the Fire Marshall's office) and therefore did not need to be trimmed.

If you want limbs that hang over your property trimmed because they are unsightly, etc., the Board asks that you use the following approach:

- Inform the Landscape committee in writing of your concerns and intentions, giving the committee at least two weeks notice of any plans.
- Limbs must be trimmed by an arborist or firm supervised by an arborist, to prevent damage to the tree. Provide the committee with contractor arborist information.
- The trimming is done at the homeowner's expense. The Board recommends using Advanced Tree Care (650-839-9539), they are our trimmer of choice; they know the area and will give you a good price.

Any questions, please contact Debbie at PML.

## PUBLIC SAFETY

A burglary was reported to have occurred sometime late on Friday, October 17 or during the day on Saturday, October 18 on Parkwood near the Toyon intersection. Many items were stolen, including costly electronics. If you saw anything unusual and have information, please contact the San Mateo Police Department at 650-522-7650.

## TRASH PICKUP REMINDER

Please note that trash (& recycling) bins may be put at the curb the day before pickup. Since our pickup day is currently Monday, that means the bins may be at the curb on Sunday anytime after 5:00pm. At other times, please ensure that all trash and recycling bins are stored out of sight (not visible from the street side of the home). Thank you for your cooperation.

## VISITOR PARKING REMINDER

Please note that the "visitor parking" spaces on the private lanes (all streets other than De Anza, Parkwood, and Toyon Ct.) are for the use of visitors, and not for the use of owners. Please leave these spaces

available for their intended purpose. Thanks for your understanding.

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and CC&Rs are posted on our website for your convenience, but you will need a password to open them (see paper copy newsletter for password).

## COMMITTEES

### Architectural

(Chair) Bob Kiss – (650) 212-5477

[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

### Landscape

(Chair) Miles Dooher – [jmdooher@comcast.net](mailto:jmdooher@comcast.net)

If any member has any landscaping or sprinkler concerns, you can reach Debbie of PML either by phone at (650) 349-9113x121 or by email at: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com).

### Public Safety

(Chair) Larry Connell – [lconnell@cbnorcal.com](mailto:lconnell@cbnorcal.com)

## YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
*Larry Connell	Treasurer
*Mark Brosche	Secretary
#Jack Albrecht	Director
*Term ends at 2009 election	#Term ends at 2010 election

## IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301  
San Mateo, CA 94404-1011

Telephone: ..... (650) 349-9113

Fax: ..... (650) 349-9190

E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com) or  
[sabrina@pmlmanagement.com](mailto:sabrina@pmlmanagement.com)

Life Threatening Emergencies: ..... 911

Other Emergencies: ..... (650) 349-9113

San Mateo Police (Non-Emergency) ..... (650) 522-7700

## NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, October 28<sup>th</sup>, 2008 at 5:30pm** in the office of PML Management.

### Directions

#### From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

**PML Management**  
**655 Mariners Island Blvd., #301**  
**San Mateo, CA 94404**

### Board Meeting Agenda:

Call to Order

Open Forum (5 min limit)

Agenda Approval / Calendar Review

Approval of Previous Minutes

Reports (Treasurer, Landscape, Architecture)

### Unfinished Business:

Member Privacy & Electronic Communications - PML status of incoming member response forms

Property Manager Contract Renewal - Board Feedback on Proposed PML Contract

Painting of Address Numbers on Curbs

Review of Draft 2009 Budget

### New Business:

Correspondence Review

Adjournment