

SUGARLOAF NEWS

PRESIDENT'S CORNER

Greetings to all Sugarloaf Association Members!

The Board is pleased to confirm that the 2008 fire break project in the canyons around our homes has been successfully completed. A huge THANK YOU to our Landscape Chair Miles Dooher for driving this project! We also would like to thank Advanced Tree Care, the firm that we contracted with to perform the work. We have continued to work closely with the San Mateo Fire Marshal's office to ensure the defensible space is adequate, and we have received their formal endorsement for all of the completed work.

This month, the Board will continue the process of preparing the budget for 2009. We've worked hard the last few years to avoid special assessments and we hope to be able to continue to do so. But, we all need to recognize that the changes in state law regarding fire protection have required increases in work scope to comply. The Board will be acting diligently to properly budget to ensure adequate funds are always available for the appropriate level of fire break work. Your support and understanding as we work through this planning and decision-making process is appreciated. Please come to a Board meeting or otherwise communicate with the Board if you would like to participate.

As a reminder, you recently received a form asking you to indicate your preference in regards to two items - 1) opting out of communications from other association members and 2) allowing SHOA to exclusively use electronic communications rather than paper communications (at a future date). If you haven't already completed the form, please do so as soon as possible. Many thanks to those who have already returned their form. As a reminder, the Association Bylaws and CC&Rs are posted on our website for your convenience, but you will need a password to open them (password in your hardcopy newsletter).

Finally, it's time to start planning for the 2009 annual elections. There will be two Directors positions up for election. If you are interested in becoming a member of the Board of Directors, please contact PML or one of the current Board members. It's an opportunity to contribute to and influence the direction of the Association.

Thanks once again for your support of our Association!

Bob Kiss (President@sugarloafhoa.org)

NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of?

You may contact the following for ***immediate service:***

Receptionist at ext. 100, Sabrina at ext. 122, or Debbie at ext. 121, you may also send an email to:

[***Debbie@pmlmanagement.com***](mailto:Debbie@pmlmanagement.com) or
[***Sabrina@pmlmanagement.com***](mailto:Sabrina@pmlmanagement.com).

If there is something which you would like to bring to the Board's attention, submit your concern in writing at least one week before the Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: www.pmlmanagement.com.

ARCHITECTURAL COMMITTEE

As a reminder, per CC&R Article 6.01, changes to exterior structures (including, but not limited to, windows, painting, garage door replacements) require approval by the Architectural Committee or the Board. While most owners comply with this requirement, we still encounter situations in which projects are performed without approval. Please help avoid potential conflict by checking first before embarking on an exterior project. Please also note that there are multiple documents posted on our website covering the rules for painting exterior structures and garage doors. Please contact a committee member with any questions. We thank you for your cooperation.

LANDSCAPE

The common area's plants and trees survived the recent heat spells thanks to a now healthy irrigation system. We are still in the phase of trimming and cleaning up dead vegetation and will start new planting this Fall and early Spring.

Any Landscaping questions, please contact Debbie McGraw at PML at (650) 349-9113x121.

(OVER)

FROM THE SHERIFF'S OFFICE (LT. LISA WILLIAMS)

10 Tips for Making Sure Your Contractor Measures Up

1. Hire only licensed contractors.
2. Check contractor's license number at 800-321-2752 or www.cslb.ca.gov (California Contractors State License Board).
3. Get three references, review past work.
4. Get at least three bids.
5. Get a written contract and don't sign anything until you completely understand the terms.
6. Pay 10% down, or \$1000, whichever is less.
7. Don't let payments get ahead of work. Keep records of payments.
8. Don't make final payment until you're satisfied with the job.
9. Don't pay cash.
10. Keep a job file of all papers relating to your project

Originally seen on *The Highlands Lowdown* website.

COMMITTEES

Architectural

(Chair) Bob Kiss – (650) 212-5477
architecturechair@sugarloafhoa.org

Landscape

(Chair) Miles Dooher – jmdooher@comcast.net
If any member has any landscaping or sprinkler concerns, you can reach Debbie of PML either by phone at (650) 349-9113x121 or by email at: debbie@pmlmanagement.com.

Public Safety

(Chair) Larry Connell – lconnell@cbnorcal.com

YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
*Larry Connell	Treasurer
*Mark Brosche	Secretary
#Jack Albrecht	Director
*Term ends at 2009 election	#Term ends at 2010 election

IMPORTANT NUMBERS

PML Management Corporation
655 Mariners Island Blvd., Suite 301
San Mateo, CA 94404-1011

Telephone:..... (650) 349-9113
Fax:..... (650) 349-9190
E-mail: debbie@pmlmanagement.com or
sabrina@pmlmanagement.com

Life Threatening Emergencies:..... 911
Other Emergencies:..... (650) 349-9113
San Mateo Police (Non-Emergency) (650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, September 23rd, 2008** at **5:30pm** in the office of PML Management.

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

PML Management
655 Mariners Island Blvd., #301
San Mateo, CA 94404

Board Meeting Agenda:

- Call to Order
- Open Forum (5 min limit)
- Agenda Approval / Calendar Review
- Approval of Previous Minutes
- Reports (Treasurer, Landscape, Architecture)

Unfinished Business:

- Large Tree Pruning / Fire Break Project - Status update, Review invoices
- Member Privacy & Electronic Communications - PML status of incoming member response forms
- Property Manager Contract Renewal - Board Feedback on Proposed PML Contract
- Painting of Address Numbers on Curbs
- Review of Draft 2009 Budget
- Governing Docs - Inclusion of Easement Descriptions

New Business:

- Annual Elections - Appoint Election Official, Appoint Nominating Committee

- Correspondence Review
- Adjournment