

SUGARLOAF NEWS

PRESIDENT'S CORNER

Greetings to all Sugarloaf Association Members!

Thanks to all those who attended our annual meeting on Wednesday, January 21. We had an interesting presentation from Ms. Christina Gilmore of the San Mateo Community Development department, who told us about the city's SMART (San Mateo Acting Responsibly Together) program. The goal of the SMART program is to reduce carbon emissions and improve air quality. We also heard reports on our finances, our landscape and fire control programs, our architectural controls program, and an update on the usage of our website. We also heard briefly from the two candidates (Rhoda Meade and Larry Connell) for the Board of Directors along with discussion of the annual tax resolution and some minor edits to our governing document, all of which are items to be voted on as part of the annual election process. And, finally, there was time for general Q&A.

Speaking of the annual election process, you should have received your election package in late January. If you did not, please contact PML for a replacement. All ballots must be received at PML by Tuesday, March 3, to be included in the count. The ballots are scheduled to be counted at the Board Meeting that occurs at 5:30 pm on March 3. We must have received at least 50% (114) of the ballots in order to complete the election process. Please act now if you have not already done so. This process helps keep our association running smoothly. A big THANK YOU to Larry Connell and Mark Brosche for their services on behalf of the Association this past two-year term.

As a reminder, annual dues payments were due by January 31. After that date, late fees may be applied.

Finally a note about community safety. In the past month or so, we've had instances of unwanted visitors to our community, including dumping of garbage, illegal activity including drug transactions, and trespassing. Much of this activity has occurred on the upper part of Parkwood Drive in and around the large open spaces. Police reports have been filed in most cases. There is, however, little the police can do after the fact. Please be observant of our neighborhood and report suspicious visitors and behavior to the police department and to PML or a Board member (vehicle descriptions and license plates are very helpful). With the draw of the terrific bay views and relative seclusion on upper Parkwood (a public street), we will continue to have visitors. But, let's work together to help ensure a safe environment free of unnecessary trouble.

Thanks once again for your support of our Association.

Bob Kiss (President@sugarloafhoa.org)

NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**: Call PML at 650-349-9113 and dial the

Receptionist at ext. 100, Sabrina at ext. 122, or Debbie at ext. 121, you may also send an email to:

Debbie@pmlmanagement.com or
Sabrina@pmlmanagement.com.

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit its web site at: www.pmlmanagement.com.

ARCHITECTURAL COMMITTEE

The committee kindly requests that owners remove their holiday lighting in a timely manner, no later than Feb. 28.

As a reminder, per CC&R Article 6.01, changes to exterior structures (including, but not limited to, windows, painting, garage door replacements, fence replacements) require approval by the Architectural Committee or the Board. While most owners comply with this requirement, we still encounter situations in which projects are performed without approval. Please help avoid potential conflict by checking first before embarking on an exterior project. Please also note that there are multiple documents posted on our website covering the rules for painting exterior structures and garage doors. Please contact a committee member with any questions. We thank you for your cooperation.

LANDSCAPE

During the months of January and February the maintenance crew, besides normal clean up, did the following:

- Removed leaves and debris from all storm drains.
- New planting at Westwood-Douglas Area.
- Trimmed shrubbery where needed along De Anza and Sugarloaf Dr.
- Spot sprayed for weeds in shrub beds
- Weed eat tree saplings on slope behind 1850-1858 Parkwood.
- During March will check irrigation system.

Due to recent littering and dumping on the upper areas of Parkwood Drive, the landscape contractor will make a special sweep in that area each week to help keep the area clean.

Any questions, please contact Debbie at PML at 650-349-9113x121.

PUBLIC SAFETY

As mentioned in the President's Message, please be alert to visitors and activities that don't seem to fit in our community. Contact the police if you are concerned.

SEWER CLEANING & VIDEO INSPECTION NOTICE

You should have received a notice from the city of San Mateo Department of Public Works regarding planned cleaning and video inspection of the sanitary sewer lines in our area. The project hours are Monday through Friday from 8am to 5pm, starting in October 2008 and completing in March 2009 (no further specifics were provided on dates). There may be traffic and parking impacts while the work is conducted. Please call the Public Works Hotline at 650-522-7300 with questions. It has also come to our attention that Cal Water is going through the neighborhoods and replacing home water meter valves as necessary.

STREET SWEEPING HEADS-UP

The city of San Mateo provides street sweeping on our streets on the first and fourth Monday each month. The sweeping vehicle works around parked cars and other obstacles to do the best job possible. Since the sweeping day is the same day of the week as our trash and recycling pickups, there is an additional conflict. On our private lanes, the trash and recycling bins are often in the street near the curbs since there are no sidewalks. The city is aware of this conflict and has agreed to work on rescheduling our street sweeping to a day other than Monday. In the meantime, please do your best to locate your trash and recycling bins

behind the curb, if possible, and to take them in as soon as possible if the street sweeper has not yet come.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and CC&Rs are posted on our website for your convenience, but you will need a password to open them (password is provided in the newsletter mailed to you).

COMMITTEES

Architectural

(Chair) Bob Kiss – (650) 212-5477
architecturechair@sugarloafhoa.org

Landscape

(Chair) Miles Dooher – jmdooher@comcast.net
If any member has any landscaping or sprinkler concerns, you can reach Debbie of PML either by phone at (650) 349-9113x121 or by email at:
debbie@pmlmanagement.com.

Public Safety

(Chair) Larry Connell – lconnell@cbnocal.com

YOUR BOARD of DIRECTORS

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|-----------------------------|-----------------------------|
| #Bob Kiss | President |
| #Miles Dooher | Vice-President |
| *Larry Connell | Treasurer |
| *Mark Brosche | Secretary |
| #Jack Albrecht | Director |
| *Term ends at 2009 election | #Term ends at 2010 election |

IMPORTANT NUMBERS

PML Management Corporation
655 Mariners Island Blvd., Suite 301
San Mateo, CA 94404-1011
Telephone/Fax:.....(650) 349-9113/ (650) 349-9190
Fax:.....(650) 349-9190
E-mail: debbie@pmlmanagement.com or sabrina@pmlmanagement.com
Life Threatening Emergencies:..... 911
Other Emergencies:(650) 349-9113
San Mateo Police (Non-Emergency)(650) 522-7700

NEXT BOARD MEETING

The next Board of Directors Meeting will be held on **Tuesday, March 3th, 2009 at 5:30pm** in the office of PML Management.

Directions

From 92

1. Take 92 East
2. Exit Mariners Island Blvd.
3. Take a right at the exit light, at Mariners Island Blvd.
4. Keep straight until you reach Trader Lane
(Approx. three (3) stop lights)
5. PML Management is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

**PML Management
655 Mariners Island Blvd., #301
San Mateo, CA 94404**

Board Meeting Agenda:

Call to Order
Open Forum (5 min limit)
Agenda Approval / Calendar Review
Approval of Previous Minutes
Reports (Treasurer, Landscape, Architecture)

Unfinished Business:

New Business:

Annual Election Results Report-Out
Election of Board Officers (assuming quorum reached for election of Board of Directors)
Sewer Laterals Maintenance
Illegal Activities on Parkwood Drive
Weekly Trash Pickup Timing Considerations Review
Firebreak 2009 Project Planning

Correspondence Review
Adjournment