

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

Happy New Year to all our association members and Sugarloaf residents! I hope that everyone had a safe and enjoyable holiday season.

It's that time of year again – Annual Members Meeting and Elections! The annual members meeting will take place on Tuesday, Jan 28, at 6:30 pm at the Beresford Recreation Center. Please see the meeting packet for meeting and agenda details. The Association is still looking for interested candidates for three board directors for the 2013-2014 term. If you want to have more of a voice in the affairs of the association, this is your opportunity. Please contact PML or any board member to discuss. The annual meeting is the last time nominations can be made. After the meeting, the election process begins, with ballots due back to PML by March 3. You'll also note in the meeting packet a form to provide email address contact(s). If you haven't already done so, please consider providing this, as the board will be considering the use of more electronic communications to cut costs, as appropriate.

Finally, you should have received your annual dues assessment notice in late December, with fees delinquent if not paid by February 15. The Board decided to maintain annual dues at the same level as 2013 (\$700). And, most importantly, if you have a financial hardship, please contact the Board ASAP, in writing, to initiate a respectful discussion about potential alternate payment plans.

Thanks once again for your support of our association.

Bob Kiss (president@sugarloafhoa.org)

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for immediate service: Call PML at (650) 349-9113 and dial the Receptionist at ext. 100,

Debbie (our manager) at ext. 121, or send an email to:

[debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com).

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit the PML web site at:

[www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

**Garage Door Reminder** - Please note that garage door replacements require architectural approval for both type and color, per the CC&Rs.

Thanks for the lovely holiday lighting. **Please plan to remove your holiday lighting no later than February 16.** Thanks for your cooperation!

## LANDSCAPE

In addition to standard activities, the following work was or will be performed in common / easement areas during Dec/Jan:

- All irrigation timers and water flows off for winter
- Repaired leaking shutoff valve at Cheryl Court
- Cleared all leaf debris from end of streets and visitor parking areas
- Trimmed all volunteer growth in common/easement areas on De Anza Blvd
- Continued trash removal each visit.

The landscape committee did a great job during 2013 addressing the issues that arose and still staying within budget! This included accomplishing the large tree trimming Fire Break Project, getting all our common areas addressed in one year, and addressing the once-in-ten-year Oak Moth infestation. Please come to the Annual Meeting to hear a comprehensive summary of the 2013 Landscaping program.

Finally, please do not trim/cut any trees in common areas. Branches from common area trees that overhang a homeowner's yard are not trimmed by the HOA unless they present a fire hazard. If you want to trim for view (at your cost), or have a concern, call PML or talk to a Board member. We have a process to follow. The first step is for you to identify the work you would like done. The HOA has a list of approved arborists/firms that can perform work on HOA trees. You would submit a quotation from one of these approved firms to the HOA for board approval before any work is performed. Thanks for your cooperation.

## TRASH / RECYCLING – PLEASE FOLLOW CC&Rs & CITY LAWS

Recology has issued instructions for Christmas Tree recycling. Through January 31, Recology will pick up holiday trees on our regular collection day. Remove all decorations and tree stands (flocked trees are OK) before placing next to your Compost Cart for collection. Trees longer than 8 feet in length must be cut into shorter lengths before being placed next to the Compost Cart. After January 31, trees need to be cut into pieces and placed inside the Compost Cart (with all pieces fitting inside the cart).

Please remember that, per CC&Rs Section 5.08 (and per **SM City Code!**), your trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. They may not be stored anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your paper copy newsletter).

## PUBLIC SAFETY

**Parking Safety** – It's been noticed that some owners/residents may be parking vehicles across sidewalks in front of homes. This is not allowed per city code. If you wish to report such a situation to the HOA, please contact PML by phone or in writing. However, we cannot accept anonymous notes. Your identity will always be protected. Thanks for your understanding.

**Home Security Systems** – If you're in the market for a home security system, the following web site is a reasonably complete review of multiple systems available. The HOA is not making any endorsements here, but is providing this resource to interested persons: [www.reviews.com/home-security-systems](http://www.reviews.com/home-security-systems).

**"See Something / Say Something"** – Please keep an eye out for behaviors that don't make sense, and call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

## EVENTS AROUND TOWN / DID YOU KNOW?

- **Farmer's Market Every Sat 9 am – 1 pm.** College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).
- **The Sky Tonight Planetarium Show** - This popular show takes place on the 2<sup>nd</sup> Friday of the month in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:20 pm, and admission is free! (first come-first serve). For more information, visit [collegeofsanmateo.edu/astronomy/planetarium](http://collegeofsanmateo.edu/astronomy/planetarium).
- **CSM Interesting Offerings** – Call 650-574-6149 or go online [www.collegeofsanmateo.edu/calendar/events](http://www.collegeofsanmateo.edu/calendar/events)
- **Notify Me!** – The City of San Mateo makes it easy to stay up-to-date on what's happening in city governance and in the community. Visit [www.cityofsanmateo.org/notifyme](http://www.cityofsanmateo.org/notifyme) to sign up for email notifications from various city offices!
- **City Newsletter** – tons of information about city programs and summer events can be found at: [www.cityofsanmateo.org/DocumentView.aspx?DID=10758](http://www.cityofsanmateo.org/DocumentView.aspx?DID=10758).
- **San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>.
- **Rebuilding Together Peninsula** - nonprofit that provides free home repair services to low-income homeowners - including seniors, families, and people with disabilities. For more info: 650.366.6597 x226, [www.RebuildingTogetherPeninsula.org](http://www.RebuildingTogetherPeninsula.org).

## COMMITTEES

### Architecture

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

### Landscape

(Chair) Miles Dooher & Jack Albrecht -  
[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

If any member has any landscaping or sprinkler concerns, contact Debbie at PML.

### Public Safety

(Chair) Bob Kiss – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

## YOUR BOARD of DIRECTORS

#Bob Kiss	President
#Miles Dooher	Vice-President
#Jack Albrecht	Treasurer
*Emile Nurisso	Secretary
*Bob Kozak	At-Large
*Term ends at 2015 election #Term ends at 2014 election	

## IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011  
Telephone/Fax: ..... (650) 349-9113/ (650) 349-9190  
E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)  
Life Threatening Emergencies: ..... 911  
Other Emergencies: ..... (650) 349-9113  
San Mateo Police (Non-Emergency) ..... (650) 522-7700

## NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, January 28, directly** after the Annual Members Meeting at the Beresford Rec Center, 2720 Alameda de las Pulgas, San Mateo.

### Directions - From 92 Eastbound

1. Exit Alameda de las Pulgas, turn right onto Alameda.
2. Turn right into the Beresford Park lot (at athletic field), about 0.5 mile after exiting 92. The Rec center is at the far end of the lot (corner with 28<sup>th</sup> Ave).

### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:
  - Review HOA Insurance Policies for 2014
  - SM Sewer Lateral Program Change – Sugarloaf Response
7. New Business:
8. Correspondence Review
9. Executive Session