

# SUGARLOAF NEWS

## PRESIDENT'S CORNER

**Annual Election Follow-up** – As mentioned last month, we were able to complete the annual election, but only by invoking Section 4.6 of our Bylaws to reduce the required number of ballots to achieve a quorum. Jack Albrecht, Miles Dooher, and I were re-elected to the Board, and the tax resolution was passed. For next year's election, the Board is considering the idea of publishing in the newsletter the Sugarloaf addresses of owners who do not return their election ballots on time. I hope it doesn't come to this.

**Fire Safety** – We have all probably seen the reports this last week about fires in Southern California. We've had a very dry year here in Northern California as well. While the HOA takes actions every year to clear brush and dead vegetation from the common spaces according to state fire code, owners are also responsible for following fire code on their properties. For example, maintaining a clear area 30 feet surrounding your home ([www.fire.ca.gov/communications/downloads/fact\\_sheets/defensiblespaceflyer.pdf](http://www.fire.ca.gov/communications/downloads/fact_sheets/defensiblespaceflyer.pdf)). See [www.firesafesamateo.org](http://www.firesafesamateo.org) for more info. Fire safety is something we all need to be concerned about!

**Congratulations** to the 1660 Toyon Ct owners who have been named the 2014 Sugarloaf *Outstanding Home Maintenance* awardees by the Board of Directors! The owners have done an excellent job in developing and maintaining the appearance of this home, and will be recognized at the San Mateo City Council meeting on Monday, June 2, at 7pm (at City Hall).

Thanks once again for your support of our association.

Bob Kiss, HOA President ([president@sugarloafhoa.org](mailto:president@sugarloafhoa.org))

## NEED SERVICE, HAVE A QUESTION?



Do you want to get in touch with your association manager or need a service request taken care of? You may contact the following for **immediate service**: Call PML at (650) 349-9113 and dial the Receptionist at ext. 100,

Debbie (our manager) at ext. 121, or send an email to:

[debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com).

If there is something that you would like to bring to the Board's attention, submit your concern in writing at least one week before the next Meeting (see date below) and then come to the monthly Board Meeting to present your issue.

If you want to know more about PML, visit the PML web site at:

[www.pmlmanagement.com](http://www.pmlmanagement.com).

## ARCHITECTURAL COMMITTEE

The Annual Exterior Audit took place on May 17. Owners with issues to address will receive an audit finding letter from PML soon. The most common audit findings are homes needing

repainting or landscape repair, and garage doors that were replaced without HOA approval and are not painted in the correct color. Thanks in advance to owners for promptly responding to their audit letter. Please contact PML with questions.

## LANDSCAPE

In addition to standard activities, the following work was or will be performed in common / easement areas during May/June:

- Cork Oaks trees on Parkwood recovering from last year's Oak moth infestation. Will fertilize again to help them along.
- Edged ivy and removed weeds by hand in at Sugarloaf sign
- Pruned Oleanders in common area on lower Parkwood
- Leaf blowing along De Anza sidewalks and parking stalls.
- Adjusted irrigation coverage, and installing three replacement irrigation controllers.
- Removal of trash in common/ easement areas each Tuesday

Our annual brush clearing /weed abatement project will start in early June. This is an important element of fire safety! Additionally, there will be some further large tree trimming and repair work in June / July, as part of our large tree maintenance program as driven by the tree survey we had performed in 2012.

Finally, please do not trim/cut any trees in common areas. Branches from common area trees that overhang a homeowner's yard are not trimmed by the HOA unless they present a fire hazard. If you want to trim for view (at your cost), or have a concern, call PML or talk to a Board member. We have a process to follow. The first step is for you to identify the work you would like done. The HOA has a list of approved arborists/firms that can perform work on HOA trees. You would submit a quotation from one of these approved firms to the HOA for board approval before any work is performed. Thanks for your cooperation.

## TRASH / RECYCLING – PLEASE FOLLOW CC&Rs & CITY LAWS

Please remember that, per CC&Rs Section 5.08 (**and per SM City Code!**), your trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. They may not be stored anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in the version provided directly to HOA members).

## PUBLIC SAFETY

**Fire Safety** – This is likely to be a high fire danger summer. Our brush-trimming project is only one element of fire safety. Please be diligent about fire safety around your home and in keeping an eye out for signs of trouble in the canyons and on hillsides.

**“See Something / Say Something”** – There was a burglary in early May on De Anza! Please keep an eye out for behaviors that don’t make sense, and call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

## EVENTS AROUND TOWN / DID YOU KNOW?

- **Farmer’s Market Every Sat 9 am – 1 pm.** College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).
- **The Sky Tonight Planetarium Show** - This popular show takes place on the 2<sup>nd</sup> Friday of the month in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:20 pm, and admission is free! (first come-first serve). For more information, visit [collegeofsanmateo.edu/astronomy/planetarium](http://collegeofsanmateo.edu/astronomy/planetarium).
- **CSM Interesting Offerings** – Call 650-574-6149 or go online [www.collegeofsanmateo.edu/calendar/events](http://www.collegeofsanmateo.edu/calendar/events)
- **CSM Summer & Fall 2014 WebSMART Registration** – Priority registration for continuing students, April 28 – May 6. New, former & continuing students, by appointment May 7 – Jun 16. For more info, see [www.collegeofsanmateo.edu/schedule](http://www.collegeofsanmateo.edu/schedule).
- **Jazz on the Hill 2014** – Sat. Jun 7, 11am – 6pm. A free celebration featuring a great line up of musicians performing many jazz genres. Food vendors, arts & crafts, classic cars! In front of the Library at CSM. More info: <http://jazzonthehill.org>.
- **Notify Me!** – The City of San Mateo makes it easy to stay up-to-date on what’s happening in city governance and in the community. Visit [www.cityofsanmateo.org/notifyme](http://www.cityofsanmateo.org/notifyme) to sign up for email notifications from various city offices!
- **City Newsletter** – tons of information about city programs and summer events can be found at: [www.cityofsanmateo.org/DocumentView.aspx?DID=10758](http://www.cityofsanmateo.org/DocumentView.aspx?DID=10758).
- **San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>.
- **Rebuilding Together Peninsula** - nonprofit that provides free home repair services to low-income homeowners - including seniors, families, and people with disabilities. For more info: 650.366.6597 x226, [www.RebuildingTogetherPeninsula.org](http://www.RebuildingTogetherPeninsula.org).

## COMMITTEES

### Architecture

(Chair) Bob Kiss – (650) 212-5477  
[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

### Landscape

(Chair) Miles Dooher & Jack Albrecht -  
[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

If any member has any landscaping or sprinkler concerns, contact Debbie at PML.

### Public Safety

(Chair) Bob Kiss – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

## YOUR BOARD of DIRECTORS

#Bob Kiss	President
*Bob Kozak	Vice-President
#Jack Albrecht	Treasurer
*Emile Nurisso	Secretary
#Miles Dooher	At-Large

\*Term ends at 2015 election #Term ends at 2016 election

## IMPORTANT NUMBERS

PML Management Corporation  
655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404-1011  
Telephone/Fax:..... (650) 349-9113/ (650) 349-9190  
E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)  
Life Threatening Emergencies: .....911  
Other Emergencies:..... (650) 349-9113  
San Mateo Police (Non-Emergency) ..... (650) 522-7700

## NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, May 27**, at 5:30 pm at the office of PML Management.

### Directions - From 92 Eastbound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane  
(Approx. three (3) stop lights)
4. PML Mgmt is located at the **FIRST** driveway on the right hand side after you cross Trader Lane.

### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:  
Review HOA Insurance Policies for 2014  
SM Sewer Lateral Program Change – Sugarloaf Response
7. New Business:  
Annual Brush Clearing Project Plan  
HOA Document Storage Review
8. Correspondence Review
9. Executive Session