

# Sugarloaf News

## Sugarloaf Homeowners Association Newsletter

www.sugarloafhoa.org

November 2017

Nov 15, 2017

### PRESIDENT'S CORNER

**Budget Time of Year!** – The Board is working hard with PML to finalize the 2018 budget, which will be approved at the November Board meeting. The amount of the annual assessment (dues) will be determined by this analysis of operating expenses and reserve fund needs.

### What's on the Board's Mind?

**Board Leadership:** We are approaching election time for Board members. In January, three director positions will be up for election. Current Board members have served for many years ☺. It really does not take much of your time to stay engaged and help run our HOA. Please contact me or any Board member to discuss your interest. A short nomination statement is needed to be placed on the annual ballot.

**Rental Restrictions:** The Board will bring an updated rental restrictions proposal to the membership prior to year's end. The prior proposal received a large majority of votes in favor, but the total number of cast votes was not large enough to approve of the amendment. Please note that the proposed amendment to limit the total number of rental properties allowed within Sugarloaf will **NOT apply to any current owners**. It would only apply to property owners who purchase property after approval of the amendment. We need people to help ensure votes are cast from every neighborhood. Please contact me if you can help.

Thanks again for your support of our association.

Bob Kiss, HOA President (president@sugarloafhoa.org)

### COMMITTEE REPORTS

#### Architecture:

Thanks to those homeowners who have already responded to their notification of an exterior issue (painting, damaged fences, etc.). The 90-day deadlines have now passed, and the committee will be informing the Board. Please note that fines can be levied is after the deadline passes, per the HOA fine policy. Please do not ignore your notice!

#### Landscape:

**Fire Safety** – The wine country fires remind us that we must be prepared! Every June/July, we do the 100 ft defensible fire space (weed abatement) work, and roughly every five years we do the 6 ft tree trimming work, all inspected by the SM Fire Marshal. To make sure we learn from the recent fires, the Landscape Committee is meeting in the next two weeks with the SM Fire Marshal's office to gather their updated recommendations. We will report our findings in the next newsletter.

**Large Trees** – The new 5-year plan has been completed, and ~300 trees have been identified as needing trimming or removal, which will begin early next year. We will start Phase One of the work on 80 trees after we award the job at the next Board meeting. In

addition, we will also be doing the SMFD 6ft. trim project early next year and follow other SMFD recommendations.

**Irrigation** – The irrigation has been turned off in the common and easement areas for the winter. If you notice any sprinklers on in these areas, please let PML know.

**Drainage** – The landscape crew has and will continue to inspect all surface drains in the common and easement areas. Homeowners should also check their drains and gutters for debris and function to prevent flooding or other problems as the rains arrive.

**Trim for View** – Homeowners have mentioned that the Oak trees have really grown this year and reduced their views. If you want to trim these Oaks in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Debbie at PML.
4. The Landscape Committee will review and determine approvability
5. The Homeowner pays for trim for view work.

Please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA only if a fire hazard.

Show your interest in landscaping by letting them know you care at [landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

#### Public Safety:

**"See Something / Say Something":** Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

### PLEASE FOLLOW CC&RS AND CITY CODES

**Trash/Recycling (subject to fines)** -- Please remember, per CC&Rs Section 5.08 (and per SM City Code), trash and recycling bins need to be kept out of sight, except on pickup day or the day prior. Bins may not be stored anywhere in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice. If your trash does not fit in your trash can, please don't leave it next to the can as they will not be collected. Contact *Recology* to get a bigger trash can.

**Visitor Parking (subject to fines)** -- We are still receiving complaints of homeowners and renters using the visitor parking spaces as their own private parking. Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or people visiting a home to provide service (landscape, handy work, cleaning). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

## OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your copy).

**Electronic Documentation** – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

## EVENTS AROUND TOWN

**Farmer's Market:** Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Beethoven Parking Lot).

**The Sky Tonight Planetarium Show:** This popular show takes place on the 2<sup>nd</sup> Friday of the month (next one Dec 8) in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is free! first come, first serve basis) [www.collegeofsanmateo.edu/astronomy/planetarium.asp](http://www.collegeofsanmateo.edu/astronomy/planetarium.asp)

**CSM Spring Semester Registration:** Now open through Jan 29; semester starts Jan 16. [collegeofsanmateo.edu/apply](http://collegeofsanmateo.edu/apply)

**3D Printing at the CSM Library:** Every Wed 2:30-4:30pm, CSM Library Bldg 9, 2<sup>nd</sup> Floor. Free! [Collegeofsanmateo.edu/library](http://Collegeofsanmateo.edu/library).

**Knit and Crochet Studio with Cassandra King:** Every Fri 1-3pm until Dec 8, CSM Library Bldg 9, 2<sup>nd</sup> Floor. Free! Bring your own yarn. [collegeofsanmateo.edu/library/makerspace.php](http://collegeofsanmateo.edu/library/makerspace.php)

**Notify Me!** The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit [www.cityofsanmateo.org/notifyme](http://www.cityofsanmateo.org/notifyme)

**City Newsletter:** Information about city programs and events: [www.cityofsanmateo.org/DocumentView.aspx?DID=10758](http://www.cityofsanmateo.org/DocumentView.aspx?DID=10758)

**San Mateo County Newsletter** – tons of information about county programs and events can be found at: <http://sanmateocountynews.wordpress.com>

**San Mateo County/Silicon Valley Convention & Visitors Bureau:** Lots of great Info! Check it out at [www.smccvb.com](http://www.smccvb.com)

## HOW TO CONTACT PML/BOARD

Do you want to get in touch with your association manager or need a service request taken care of?

**Call PML:** (650) 349-9113 (ext. 100 for receptionist or ext. 121 for Debbie, our property manager)

**Email PML:** [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Do you have a topic to bring to the Board's attention?

Submit your concern in writing (email okay) at least one week before the next Board meeting (we meet on the 4th Tuesday of each month) and then attend to present your issue.

You want to know more about PML?

visit the PML web site at: [www.pmlmanagement.com](http://www.pmlmanagement.com)

## IMPORTANT NUMBERS

### PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: [debbie@pmlmanagement.com](mailto:debbie@pmlmanagement.com)

Life Threatening Emergencies: 911

Other Emergencies: ..... (650) 349-9113

San Mateo Police (Non-Emergency)..... (650) 522-7700

## YOUR BOARD of DIRECTORS

Bob Kiss <sup>1</sup>	President
Mitra Sadeghi <sup>2</sup>	Vice President
Jack Albrecht <sup>1</sup>	Treasurer
Emile Nurisso <sup>2</sup>	Secretary
Miles Dooher <sup>1</sup>	At Large

<sup>1</sup>Term ends at 2018 election

<sup>2</sup>Term end at 2019 election

## COMMITTEES

### Architecture

Bob Kiss (chair) – (650) 212-5477

[architecturechair@sugarloafhoa.org](mailto:architecturechair@sugarloafhoa.org)

### Landscape

Miles Dooher (chair) & Jack Albrecht -

[landscapechair@sugarloafhoa.org](mailto:landscapechair@sugarloafhoa.org)

If any member has any landscaping or common area sprinkler concerns, contact Debbie at PML.

### Public Safety

Bob Kiss (chair) – [publicsafety@sugarloafhoa.org](mailto:publicsafety@sugarloafhoa.org)

## NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, Nov 21, 5:30 pm**, at the office of PML Management (655 Mariners Island Blvd).

### Directions - From 92 East-Bound

1. Exit Mariners Island Blvd.
2. Take a right at the exit light, at Mariners Island Blvd.
3. Keep straight until you reach Trader Lane (Approx. three (3) stop lights)
4. PML Mgmt is located at the FIRST driveway (655) on the right hand side after you cross Trader Lane.

### Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety)
6. Unfinished Business:
  - a. Approval of Draft Rental Restriction Amendment Proposal
  - b. Approval of 2018 Budget
7. New Business:

Appoint Annual Meeting Election Official & Nominating Cmte
8. Correspondence Review
9. Executive Session (as needed)