

PRESIDENT'S CORNER

National Night Out – This year's National Night Out experience was held on Tue, Aug 6. About 20 neighbors gathered at the Broadview/Parkwood corner to share some food and get to know each other better. It was a good time for all, with special guest appearance by SMPD and the District Attorney's office.

Outstanding Home Maintenance Award – Please – one more round of applause and congratulations to Yvonne and Johnny at 1817 Parkwood for having been recognized as Sugarloaf's 2019 recipient of the San Mateo Outstanding Home Maintenance Awards!! Yvonne and Johnny do a great job preserving the appearance of their home and landscaping, contributing to the Sugarloaf experience. To see all the winners: www.cityofsanmateo.org/2624/Annual-Outstanding-Home-Maintenance-Awar

What's on the Board's Mind?

Important HOA Business This Month:

Budgeting – The Board will start the 2020 budgeting process soon, with a first-pass draft available soon. Please contact the Board if you have budgetary questions or suggestions.

Fire Safety – The annual brush clearing on the HOA common spaces in and around the canyons was inspected by the Fire Marshal's office, which issued a satisfactory finding based on compliance with fire code. The tree-based defensible fire space work (~ every 5 years) is being completed in August of this year. Remember, each homeowner is responsible for fire safety precautions on their private property. If you have questions about the law, please visit the Cal Fire website for further information:

https://calfire.ca.gov/communications/communications_firesafety_100feet

Thanks again for your support of our association.

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture: Please note that, per CC&Rs S6.0 *Architectural Control*, changes to or replacement of fences must be approved by the HOA. In addition, the committee calls your attention to CA Civil Code Section 841, which says adjoining landowners share equally the responsibility for maintaining fences dividing their properties.

Annual Exterior Audit – The HOA conducted its annual exterior audit with a focus on exterior home structure appearance (paint, roofing, fencing) and landscaping. Owners of properties identified as needing attention will soon be notified in writing of the issue and the needed timing for addressing the issue to maintain property values and keep the neighborhood looking nice. Please don't ignore these notices – fines may apply if ignored.

Landscape:

The following service items were completed during July by the HOA landscaping contractor, in addition to common area work:

- Trimmed hedges at visitor parking areas
- Weekly trash pickup along sidewalks in the development
- Trimmed all De Anza corridors
- Trimmed common space hedges on Toyon Ct.
- Finished weed abatement below 92 / above Broadview
- Irrigation – Repaired stuck valve between Leafwood and Allison Ct.; Reset/restart controller behind Sugarloaf sign

Periodic (~ every 5 years) fire protection 6-ft laddering trim on all trees within our 100 ft defensible fire space in the easements and common areas finishing up mid-August (Loral Landscaping).

Trim for View – If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Debbie at PML.
4. The Landscape Committee will review and determine approvability
5. The Homeowner pays for trim for view work.

Please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA only if a fire hazard.

Public Safety:

"See Something / Say Something": Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Traffic Safety – As mentioned previously, we've formed a Sugarloaf HOA Traffic Committee to work with the San Mateo DPW on improving traffic safety in our area. The first meeting with DPW was held in early July. We reviewed the list of concerns that have been provided by Sugarloaf residents, and prioritized the list so that DPW can develop their Traffic Action Plan based on our concerns. We will post that plan on our website once it becomes available to us. In the meantime, please let the Board know if you'd like to join the committee or have additional traffic safety concerns to bring to the city's attention.

Wildlife Alert – General reminder that we live in areas bordering on natural habitat for lots of wild animals. With deer come coyotes and mountain lions. And be advised that rattlesnakes do live in the canyons and hillsides. If you encounter a rattlesnake in or around your home area that is concerning, you may find useful information at www.gotsnakes.org, a Bay Area snake removal company.

PLEASE FOLLOW CC&RS AND CITY CODES

Trash/Recycling (subject to fines) -- Per CC&Rs Section 5.08 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

Visitor Parking (subject to fines) -- We are still receiving complaints of homeowners and renters using the visitor parking spaces as their own private parking. Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

Other Parking Notes (subject to city fines/towing) -- Oversized vehicles are not permitted to be parked on public residential streets per San Mateo Ordinance 2013-8. It's also not allowed to park a vehicle on a driveway such that it is blocking the sidewalk.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your personal copy).

Electronic Documentation -- If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN

September Nights on B Street: San Mateo is turning 125! Free live music, dance lessons and entertainment for the whole family -- our newest downtown event series Thursday evenings from 5-8 pm on September 5, 12 and 19. For more information, go to: www.cityofsanmateo.org/4095/September-Nights-on-B-Street.

Farmer's Market: Every Sat 9 am -- 1 pm; College of San Mateo (W. Hillsdale & CSM Drive -- Galileo Parking Lot 6).

The Sky Tonight Planetarium Show: This popular show takes place on the 2nd Friday of the month (next Sept 13) in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is the best price - free! First come, first serve basis. www.collegeofsanmateo.edu/astronomy/planetarium.asp.

Notify Me! The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News -- information about county issues and events can be found at: <http://sanmateocountynews.com>.

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:

PML: (650) 349-9113 (ext. 100 for reception or ext. 121 for Debbie, our property mgr), debbie@pmlmanagement.com. Visit the PML web site at: www.pmlmanagement.com

HOA: Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tuesday of each month). Attend the meeting to present your topic.

IMPORTANT NUMBERS

PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: debbie@pmlmanagement.com

Life Threatening Emergencies: 911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

Bob Kiss¹ President

Mitra Sadeghi² Vice President

Zaven Khachadourian¹ Treasurer

William Riley² Secretary

Victoria Butcher¹ At Large

¹Term ends at 2020 election, ²Term end at 2021 election

COMMITTEES

Architecture

Bob Kiss (chair) -- (650) 212-5477

architecturechair@sugarloafhoa.org

Landscape

landscapechair@sugarloafhoa.org

Landscape or sprinkler concerns, contact Debbie at PML.

Public Safety

Bob Kiss (chair) -- publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tuesday, Aug 27, 2019** at 5:30 pm at the San Mateo Senior Center, 2645 Alameda de las Pulgas.

Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety/Traffic)
6. Unfinished Business:
 - Committee Memberships & Chairs
 - Election Voting Process Discussion
7. New Business:
 - Draft 2020 Budget for Review
8. Correspondence Review
9. Executive Session (as needed)