

PRESIDENT'S CORNER

Summer's Over – Hope everyone enjoyed the wonderful San Mateo County summer weather this year! As the summer ends, I encourage you to take advantage of a local celebration of the 50th anniversary of the Apollo 11 landing of humans on the moon. Our local College of San Mateo is hosting a weekend of fun on Oct 4&5 in commemoration of this US space exploration history milestone. See *Events around Town* for details.

Board of Director Election Around the Corner – It's already nearing the time for the annual BOD election. There will be three positions up for election come January. Please consider joining the Board. It's not a huge time commitment, and you are helping to run our HOA for the benefit of the members. At election time, we'll also need all HOA members to cast their ballots in a timely manner so that the process can complete as scheduled. The Board is considering some new approaches to ensure a sufficient voter turnout (quorum) to complete the process.

What's on the Board's Mind?

Important HOA Business This Month:

Tennis Court Lock – The lock on the tennis court is broken and needs repair. As the courts are managed by the Denali HOA, we don't know when the lock will be repaired. In the meantime, the gate is being left open to ensure tennis players can gain access. Apologies for inconvenience.

Budgeting – The Board is working on the 2020 budget. Please contact the Board if you have budgetary questions or suggestions.

Fire Safety – The tree-based defensible fire space work (~ every 5 years) was completed in Aug/Sep of this year throughout our various hillsides and canyons. Remember, each homeowner is responsible for fire safety precautions on their private property. If you have questions about the law, please visit the Cal Fire website for further information:

https://calfire.ca.gov/communications/communications_firesafety_100feet

Thanks again for your support of our association.

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture:

Annual Exterior Audit – The HOA conducted its annual exterior audit with a focus on exterior home structure appearance (paint, roofing, fencing) and landscaping. Owners of properties identified as needing attention have been notified in writing of the issue and the needed timing for addressing the issue to maintain property values and keep the neighborhood looking nice. Please don't ignore these notices – fines may apply if ignored.

Landscape: The following service items were completed during August/early September by the HOA landscaping contractor:

- Repaired backflow device at Cheryl Ct.
- Raked and trimmed the common space between Chris and Westwood Courts
- Troubleshooting of irrigation controller in Toyon Ct. area
- Trimmed shrubs in easement space between 1913/1917 Parkwood
- Raked leaves/debris in common space behind 1826-58 Parkwood below Hwy 92
- Weekly leaf and trash pickup along sidewalks in the development

Trim for View – If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Debbie at PML.
4. The Landscape Committee will review and determine approvability
5. The Homeowner pays for trim for view work.

Please do not trim/cut trees in common areas without approval. Common area trees that overhang a homeowner's yard are trimmed by the HOA only if a fire hazard.

Public Safety:

"See Something / Say Something": Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Traffic Safety – As mentioned previously, we've formed a Sugarloaf HOA Traffic Committee to work with the San Mateo DPW on improving traffic safety in our area. The committee has submitted to DPW the list of top traffic safety concerns in the Sugarloaf area (based on your input). See below for a summary of that list. Sugarloaf is next in line for DPW to generate a Traffic Action Plan (TAP) report that will drive decisions as to what remediation work is triggered by the city. We will post that plan on our website once it becomes available to us. Please let the Board know if you'd like to join the committee or have additional traffic safety concerns to bring to the city's attention.

Sugarloaf's Top Identified Traffic Safety Concerns

- Speeding on downhill portion of De Anza Blvd between Parkwood and Cherrywood
- Cut-through traffic on De Anza
- Speeding on De Anza Blvd at the Parkwood Intersection
- Pedestrian safety & visibility concerns at the De Anza/Parkwood intersection
- Excessive speed downhill at 1801-1821 Parkwood
- Vehicular visibility at all private lanes to De Anza
- Address bike safety on De Anza

PLEASE FOLLOW CC&RS AND CITY CODES

Trash/Recycling (subject to fines) -- Per CC&Rs Section 5.08 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

Visitor Parking (subject to fines) -- We are still receiving complaints of homeowners and renters using the visitor parking spaces as their own private parking. Notices were distributed in problematic areas. Progress was made, but some residents are reverting to bad behavior. The Board takes notice of this, and will take action. Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your copy of newsletter).

Electronic Documentation -- If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN

Farmer's Market: Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Galileo Parking Lot 6).

The Sky Tonight Planetarium Show: This popular show takes place on the 2nd Friday of the month (next Oct 11) in the CSM Planetarium (Bldg 36). There are two shows, 7:30 and 8:30 pm, and admission is the best price - free! First come, first serve basis. www.collegeofsanmateo.edu/astronomy/planetarium.asp.

Charon, Pluto's Companion: What We're Learning from New Horizons - Dr. Ross Beyer of the SETI Institute. Fri Oct 4, 8pm, CSM Science Bldg 36, Planetarium. San Mateo County Astronomical Society's monthly speaker series. Free and open to the public.

Celebrating the 50th Anniversary of Apollo 11's Lunar Landing - Sat Oct. 5, 11am-11pm, CSM Campus. CSM's annual all-day festival celebrates science & technology. Enjoy science and makerspace workshops, kids' activities, planetarium shows, and a keynote speech by Dr. Brian Day on "**Lunar Landing Sites, Past and Future.**" Wraps up with an observation of the night sky through the CSM Observatory telescopes!

Notify Me! The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News -- information about county issues and events can be found at: <http://sanmateocountynews.com>.

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:

PML: (650) 349-9113 (ext. 100 for reception or ext. 121 for Debbie, our property mgr), debbie@pmlmanagement.com.

Visit the PML web site at: www.pmlmanagement.com

HOA: Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tuesday of each month). Attend the meeting to present your topic.

IMPORTANT NUMBERS

PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: debbie@pmlmanagement.com

Life Threatening Emergencies: 911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

Bob Kiss ¹	President
Mitra Sadeghi ²	Vice President
Zaven Khachadourian ¹	Treasurer
William Riley ²	Secretary
Victoria Butcher ¹	At Large

¹Term ends at 2020 election, ²Term end at 2021 election

COMMITTEES

Architecture

Bob Kiss (chair) – (650) 212-5477
architecturechair@sugarloafhoa.org

Landscape

landscapechair@sugarloafhoa.org

Landscape or sprinkler concerns, contact Debbie at PML.

Public Safety

Bob Kiss (chair) – publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on **Tue Sep 24, 2019**, at 5:30 pm at the San Mateo Senior Center, 2645 Alameda de las Pulgas.

Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Safety/Traffic)
6. Unfinished Business:
 - 2020 Budget Draft Review
 - Committee Memberships & Chairs
 - Election Voting Process Discussion
7. New Business:
 - None
8. Correspondence Review
9. Executive Session (as needed)