

PRESIDENT'S CORNER

Welcome to Spring! What better way to notice spring than by enjoying the flowers on lower Parkwood above the tennis courts that are being independently planted and maintained by one of our homeowners. Thanks so much to this individual!! See below.



I also want to take this time to note that William Riley has now retired as a Board Director and as a member of the Architectural Committee. Thank you, William, for your service to the HOA!

What's on the Board's Mind?

Important HOA Business This Month:

Annual Election Process – The HOA Annual process completed in March – Thanks to homeowners for returning sufficient ballots on time! The two elected Directors are Mitra Sadeghi (incumbent) and Ann Powers (newbie!). Welcome to Ann and thanks to both Ann and Mitra for their interest in serving the HOA. The annual Tax Resolution also passed, ensuring the HOA can avoid excessive taxes. At the April Board meeting, the Directors will elect Officer positions.

Thanks for supporting our HOA!

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture:

Exterior Changes Reminder - Per our CC&Rs Section 6, exterior changes require HOA approval (includes, but not limited to, painting, roofing, fences, windows, balconies, solar panels, driveways & walkways, decks, other structural changes). Landscaping (plants) does not typically require approval, and modifications exclusively on the inside of your home do not typically require approval. There is often a neighbor notification requirement that triggers a need for HOA documentation. If in doubt on approval requirements, please ask – you can email or call the committee chair. The annual exterior audit will likely occur in the May – June time frame.

Landscape: The following service items were completed recently by the HOA landscaping contractor, in addition to the weekly routine work maintaining common spaces:

- Removal of leaf debris and trash along sidewalks
- Weed whacked all volunteer growth behind homes below HWY 92 and Parkwood Dr
- Edged ivy & tree rings near 1408 De Anza Blvd
- Weeded front ivy at Sugarloaf sign
- Trimmed Escallonia at Upper Parkwood easement
- Trimmed each corridor in De Anza common areas
- Repaired irrigation header on lower De Anza

Large Tree Maintenance – Please note that the HOA maintains an ongoing large tree maintenance program driven by an arborist's survey of our cataloged large trees. A portion of the trees are serviced each year on a rotating and prioritized basis. The work takes place between spring and fall based on contractor availability.

Irrigation System Status – The system is back on as of early April. Call or email PML if you observe any issues. Please don't touch the equipment unless an emergency.

Trim-for-View – Please do not trim/cut trees in common areas without prior approval. If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Joe at PML.
4. The Landscape Committee will review and determine approvability
5. The Homeowner pays for trim-for-view work.

Public Safety:

Traffic Safety – The new flashing beacon at the De Anza/Parkwood crosswalk was as per the Sugarloaf Traffic Action Plan developed by Public Works. Please see our website under *Public Safety* for more information.

COVID-19 Controls / Tennis Courts – Please follow best practices for COVID-19 controls when playing tennis. Please note that Denali owns and operates the courts. For an access key (\$50), contact PML.

Adopt-a-Drain Program - In trying to keep debris from flowing down into the Bay or our water-treatment facilities, homeowners could do this "Adoption", or simply rake up stuff in front of their homes and put it in the appropriate bins. For more info, see www.cityofsanmateo.org/3715/Adopt-A-Drain.

"See Something / Say Something" - Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Emergency Info – Sign up for **San Mateo County's alert system** at www.smcalert.info for email, text, or phone alerts.

PLEASE FOLLOW CC&Rs AND CITY CODES

Trash/Recycling (subject to fines) -- Per CC&Rs Section 5.08 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area. Let's all help keep the neighborhood looking nice.

Dog Controls (subject to fines) – Please pick up after your dogs. Leaving a bag of dog poop for someone else to clean up is not helpful. And please note that San Mateo law and HOA CC&Rs requires dogs be on a leash at all times in our neighborhoods.

Visitor Parking (subject to fines) – Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning, etc.). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws and the Declaration (CC&Rs) are posted on our website for your convenience, but you will need a password to open them (password in your newsletter copy).

Electronic Documentation – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN / COVID-19 & OTHER INFO

Farmer's Market: Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Galileo Parking Lot 6).

Notify Me! The City of San Mateo makes it easy to stay up-to-date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News – information about county issues and events can be found at: www.sanmateocountynews.com

COVID-19 Information -

Vaccination – Even if you are not currently eligible, you can sign up to be notified of last-minute vaccination opportunities.

Contact www.myturn.ca.gov to sign up for notifications.

www.smchealth.org/coronavirus - Health Orders found here

www.smchealth.org/post/san-mateo-county-covid-19-data-1

www.cdc.gov/coronavirus/2019-ncov/index.html - CDC info

www.covid19.healthdata.org/united-states-of-america -

Institute for Health Metrics and Evaluation – also by state, worldwide metrics

Emergency Info – Sign up for **San Mateo County's alert system** at www.smcalert.info for email, text, or phone alerts.

Air Quality - www.purpleair.com or the IQAir Visual phone App

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:

PML: (650) 349-9113 (ext. 100 for reception or ext. 104 for Joe, our property Mgr), joe@pmlmanagement.com.

Visit the PML web site at: www.pmlmanagement.com

HOA: Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tue of each month). Attend the meeting to present your topic at the Open Forum.

IMPORTANT NUMBERS

PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: joe@pmlmanagement.com

Life Threatening Emergencies: 911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

Bob Kiss ¹	President
Mitra Sadeghi ²	Vice President
Zaven Khachadourian ¹	Treasurer
Robina Ramm ¹	At Large
Ann Powers ²	At Large

¹Term ends at 2022 election, ²Term ends at 2023 election

COMMITTEES

Architecture

Bob Kiss (chair) – (650) 212-5477

architecturechair@sugarloafhoa.org

Landscape

Zaven Khachadourian (chair) - landscapechair@sugarloafhoa.org

Landscape or sprinkler concerns, contact Joe at PML.

Public Safety

Bob Kiss (chair) – publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on Tue, Apr 27, 2021, via Zoom. To join, go to www.zoom.us, click *Join a Meeting* at the top. Enter Mtg ID 918 2223 2597 and Password SLAPR21.

Board Meeting Agenda:

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Public Safety)
6. Property Manager Report
7. Unfinished Business:
 - PML Performance Feedback
 - CC&Rs Rentals Amendment / San Mateo ADU Ord.
8. New Business:
 - Board to Elect Officer Positions
 - PML Contract Renewal Topic
9. Correspondence Review
10. Executive Session (as needed)