

PRESIDENT'S CORNER

Annual Election Outcome – Our annual election process was concluded with the confirmation of a quorum and the counting of the ballots by our Election Officials at the April Board Meeting. Board members elected were Christine Sommers, Zaven Khachadourian, and Bob Kiss. The Tax Resolution passed. Congratulations to Christine on joining the Board, Thank You to Robina Ramm for her service to the HOA during her Board term, and Thank You to our election officials! The Board will elect the officer positions at this month's meeting.

What's on the Board's Mind?

Important HOA Business This Month:

Updating Governing Docs – As mentioned previously, the Board has embarked month on an effort to update the HOA's governing documents, such as the CC&Rs and Bylaws. They have not been updated in many years and minimally need to incorporate updates based on changes in CA state law that have occurred. This will require an Association vote to approve the updated documents. If you have suggestions on specific changes to consider, please share them with the Board (board@sugarloafhoa.org) ASAP.

PML Performance Feedback – The Board will be providing annual feedback to PML Management this month. If you have input, please share it with the Board (board@sugarloafhoa.org) ASAP.

Thanks for supporting our HOA!

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture:

Exterior Changes Reminder - Per our CC&Rs Section 6, exterior changes require HOA approval (includes, but not limited to, painting, roofing, fences, windows, balconies, solar panels, driveways & walkways, decks, other structural changes). Landscaping (plants) does not typically require approval, and modifications exclusively on the inside of your home do not typically require approval. There is often a neighbor notification requirement that triggers a need for HOA documentation. If in doubt on approval requirements, please ask – you can email or call the committee chair.

The Annual Exterior Audit will take place in late May. Board members will review the condition of home exteriors, focusing on condition of landscaping, painting, roofing, fences, and visible trash/debris. Identified issues will be communicated in writing for remediation. Thank you in advance for your cooperation in helping to keep up the appearance of the neighborhood and property values.

Landscape:

The following service items were completed recently by the HOA landscaping contractor:

- Leaf blew sidewalks and curbs along De Anza
- Trimmed common area shrubs on Toyon and Parkwood
- Trimmed ivy at Sugarloaf entry sign
- Irrigation system repairs

Annual Brush Cutting – The annual brush trimming on the hillside common spaces as part of fire safety will be done in the May/June timeframe.

Large Tree Maintenance – Please note that the HOA maintains an ongoing tree maintenance program based on an arborist's survey of our catalogued large trees. A portion of the trees are serviced each year on a rotating basis.

Property Maps – San Mateo County property line maps can be found on the web site under Residents/Landscape. Password is the same as for our Governing Documents.

Irrigation System Status – System turned on for spring/summer. If Cal Water requires Stage 2 irrigation scheduling, controllers will be programmed accordingly. Contact PML if you observe any issues. Please don't touch the equipment unless it is an emergency.

Trim-for-View – Please do not trim/cut trees in common areas without prior approval. If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Joe at PML.
4. The Landscape Committee will review / approve if appropriate
5. The Homeowner pays for trim-for-view work.

Public Safety:

Wildlife Alert – General reminder that we live in areas bordering on natural habitat for lots of wild animals. With deer come coyotes and mountain lions. And be advised that rattlesnakes do live in the canyons and hillsides. If you encounter a rattlesnake in or around your home area that is concerning, you may find useful information at www.gotsnakes.org, a Bay Area snake removal company.

Zonehaven – We learned about this (community.zonehaven.com) at our Annual Meeting. This is where evacuation information would be provided online in the event of an emergency requiring evacuation. **Our Zone here in Sugarloaf is SM-E005.**

"See Something / Say Something" - Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Emergency Info – Sign up for **San Mateo County's alert system** at www.smcalert.info for email, text, or phone alerts.

PLEASE FOLLOW CC&Rs AND CITY CODES

Trash/Recycling (subject to fines) -- Per CC&Rs Section 5.08 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area.

Dog Controls (subject to fines) – Please pick up after your dogs. Leaving a bag of dog poop for someone else to clean up is not helpful. And please note that San Mateo law and HOA CC&Rs requires dogs be on a leash at all times in our neighborhoods, in addition to keeping barking under control and not a nuisance.

Visitor Parking (subject to fines) – Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning, etc.). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine.**

Tennis Courts Access – The tennis courts are under the control of Denali HOA. Please contact PML if you need a key (\$50) to enter. **Access is for Sugarloaf or Denali residents only. Guests must be accompanied by residents at all times. No exceptions.**

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws, CC&Rs, and other HOA docs are posted on our website for your convenience, but you will need a password to open them (provided in your newsletter copy).

Electronic Documentation – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN / COVID-19 & OTHER INFO

Farmer's Market: Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Galileo Parking Lot 6).

San Mateo Parks & Rec Department – Web site has info about many available activities, including for those over 60. See info at www.sanmateorec.org.

Notify Me!: The City of San Mateo makes it easy to stay up to date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News – information about county issues and events can be found at: www.sanmateocountynews.com

COVID-19 Information –

<https://carbonhealth.com/get-care/covid-treatment> - COVID-19 Test and Treat Center at Hillsdale Mall – **New Link!**

www.smchealth.org/coronavirus - Health Orders found here

www.smchealth.org/post/san-mateo-county-covid-19-data-1

www.cdc.gov/coronavirus/2019-ncov/index.html - CDC info

Emergency Info – Sign up for **San Mateo County's alert system** at www.smcalert.info for email, text, or phone alerts.

Air Quality - www.purpleair.com or the IQAir Visual phone App

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:

PML: (650) 349-9113 (ext. 100 for reception or ext. 104 for Joe, our property Mgr), joe@pmlmanagement.com.

Visit the PML web site at: www.pmlmanagement.com

HOA: Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tue of each month). Attend the meeting to present your topic at the Open Forum.

IMPORTANT NUMBERS

PML Management Corporation

655 Mariners Island Blvd., Suite 301

San Mateo, CA 94404-1011

Telephone/Fax: (650) 349-9113/ (650) 349-9190

E-mail: joe@pmlmanagement.com

Life Threatening Emergencies: 911

Other Emergencies:.....(650) 349-9113

San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

Bob Kiss ¹	President
Mitra Sadeghi ²	Vice President
Zaven Khachadourian ¹	Secretary
TBD	Treasurer
Ann Powers ²	At Large
Christine Sommers ¹	At Large

¹Term ends at 2024 election, ²Term ends at 2023 election

COMMITTEES

Architecture

Bob Kiss (chair) – (650) 212-5477

architecturechair@sugarloafhoa.org

Landscape

Zaven Khachadourian (chair) - landscapechair@sugarloafhoa.org

Landscape or sprinkler concerns, contact Joe at PML.

Public Safety

Bob Kiss (chair) – publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be held on Tue, May 24, 2022, 5:30 pm, **at the San Mateo Senior Center**, 2645 Alameda de las Pulgas.

Board Meeting Agenda

1. Call to Order
2. Open Forum (5 min limit per topic)
3. Agenda Approval / Calendar Review
4. Approval of Previous Minutes
5. Reports (Treasurer, Landscape, Architecture, Public Safety)
6. Property Manager Report
7. Unfinished Business:
 - Governing Documents Update Process
 - PML Performance Feedback
8. New Business:
 - Board Officer Elections
9. Correspondence & Action Items Review
10. Executive Session (as needed)