

PRESIDENT'S CORNER

HOA Election Process – I'm happy to inform you that we completed the 2024 annual election process as planned in March. Thanks to our newly updated Bylaws, the prior quorum requirements for Director Elections and the Tax Resolution have been relaxed. No more knocking on doors by volunteer Board members and other volunteers!

Results – Zaven Khachadourian, Christine Sommers, and Bob Kiss were re-elected to two-year Board terms. The annual Tax Resolution also passed. That said, we are always **looking for new blood to join the Board and any of our committees.** Please contact PML or a Board member if you can help out!

What's on the Board's Mind?

Important HOA Business This Month:

Amended CC&Rs & Bylaws – The updated Election Rules and Collections Policy have been sent to you for your review. Please send any feedback asap to Board@sugarloafhoa.org. These will be finalized at the May Board meeting.

Thanks for supporting our HOA!

Bob Kiss, HOA President (president@sugarloafhoa.org)

COMMITTEE REPORTS

Architecture:

Updated Home Paint Color Schemes! – As you may know, Kelly Moore abruptly closed their operation in January. Our approved color schemes were provided by Kelly Moore. The Architecture Committee arranged for a translation of our existing color schemes to Benjamin Moore (no relation) paint formulas. There are four Benjamin Moore stores in our area. The updated information is now posted on our website.

Exterior Changes Reminder - Per our CC&Rs Section 6, exterior changes require HOA approval (includes, but not limited to, painting, roofing, fences, windows, balconies, solar panels, driveways & walkways, decks, other structural changes). Landscaping (plants) does not typically require approval, and modifications exclusively on the inside of your home do not typically require approval. There is often a neighbor notification requirement that triggers a need for HOA documentation. If in doubt on approval requirements, please ask – you can email or call the committee chair.

Landscape:

The following service items were completed recently by the HOA landscaping contractor:

- Litter removal along sidewalks
- Trimmed groundcovers for new spring growth in commons space near 1900 Parkwood

- Broadview - Raked v-ditches above slope
- Upper Parkwood - Trimmed junipers along upper sidewalk
- Alison & Leafwood - Raked rocks, leaves, weeds in street side of common areas
- Toyon - Raked under shrubbery after trimming
- Mainline repair - adjacent to 1666 Sugarloaf Dr at sidewalk

Large Tree Maintenance – Please note that the HOA maintains an ongoing tree maintenance program based on an arborist's survey of our catalogued large trees. A portion are serviced each year on a rotating basis. Bids to be requested soon for '24 work.

Property Maps – San Mateo County property line maps can be found on the web site under Residents/Landscape. Password is the same as for our Governing Documents.

Irrigation System Status – Irrigation system is now OFF for the rainy season. Contact PML if you observe any issues. Please don't touch the equipment unless it is an emergency.

Trim-for-View – Please do not trim/cut trees in common areas without prior approval. If you want to trim in the common areas for views at your expense, here is the procedure:

1. Take a picture of the trees to be trimmed.
2. Get an estimate from a qualified tree company (must have a certified arborist on staff)
3. Submit all the above to Joe at PML.
4. The Landscape Committee will review / approve if appropriate
5. The Homeowner pays for trim-for-view work.

Public Safety:

Traffic Safety – We hosted a DPW Senior Engineer at our March Board meeting to discuss the De Anza traffic calming needs per the existing Traffic Action Plan.

"See Something / Say Something" - Please keep an eye out for behaviors that don't make sense; call the police as necessary. Better safe than sorry. Use 650-522-7700 for non-emergencies.

Emergency Info – Sign up for **San Mateo County's alert system** at www.smcalert.info for email, text, or phone alerts.

PLEASE FOLLOW CC&Rs AND CITY CODES

Trash/Recycling (subject to fines) -- Per CC&Rs Section 5.08 and SM City Code, bins need to be kept out of sight, except on pickup day or the day prior. SMMC 7.16.040 states that bins may not be placed out before 12pm the day prior to collection and must be removed by midnight on collection day. Bins may not be stored in sight from a street, neighboring lot, or common area.

Dog Controls (subject to fines) – Please pick up after your dogs. Leaving a bag of dog poop for someone else to clean up is not helpful. And please note that San Mateo law and HOA CC&Rs require dogs be on a leash at all times in our neighborhoods, in addition to keeping barking under control and not a nuisance.

Visitor Parking (subject to fines) – Since there is no room for street parking on the private streets, there are specific areas for visitor parking, whether it is a visitor from out of town or visitors providing service (landscape, handy work, cleaning, etc.). These spaces must be kept available for visitors, per CC&Rs Sec 5.04(a), **subject to fine**.

Tennis Courts Access – The tennis courts are under the control of Denali HOA. Please contact PML if you need a key (\$50) to enter. **Access is for Sugarloaf or Denali residents only. Guests must be accompanied by residents at all times. No exceptions.**

OUR GOVERNING DOCUMENTS

As a reminder, the Association Bylaws, CC&Rs, and other HOA docs are posted on our website for your convenience, but you will need a password to open them (password in your newsletter copy).

Electronic Documentation – If you'd prefer to receive your HOA documentation in electronic form, please contact PML to provide your approval to do so. It saves the HOA \$ and gives you better archiving capability for HOA docs. Win-win. Please consider.

EVENTS AROUND TOWN & OTHER INFO

Farmer's Market: Every Sat 9 am – 1 pm; College of San Mateo (W. Hillsdale & CSM Drive – Galileo Parking Lot 6).
San Mateo Parks & Rec Department – Web site has info about many available activities, including for those over 60. See info at www.sanmateorec.org.

Notify Me! The City of San Mateo makes it easy to stay up to date on city governance and the community. To sign up, visit www.cityofsanmateo.org/notifyme.

San Mateo County News – information about county issues and events can be found at: www.sanmateocountynews.com

Animal Control & Licensing – www.smchealth.org/animalcontrol
Emergency Info – Sign up for **San Mateo County's alert system** at www.smcalert.info for email, text, or phone alerts.

Air Quality - www.purpleair.com or the IQAir Visual phone App
Delivery of Library Materials! - Do you enjoy books, audiobooks, music and movies but need assistance in getting materials? The library offers twice-monthly home delivery of library materials for residents of all ages with a temporary or long-term illness, injury, impairment, medical condition, or disability who are unable to visit the library. Click the link below or call 650-522-7863.
<https://www.cityofsanmateo.org/4458/Home-Delivery>

Senior Living in San Mateo – The city's website contains useful information and references, see here: www.cityofsanmateo.org/640/Senior-Services

HOW TO CONTACT PML/BOARD

To contact your association manager or place a request:
PML: (650) 349-9113 (ext. 100 for reception or ext. 104 for Joe, our property Mgr), joe@pmlmanagement.com.
Visit the PML web site at: www.pmlmanagement.com
HOA: Submit your concern in writing (email okay) at least one week before the next Board meeting (4th Tue of each month). Attend the meeting to present your topic at the Open Forum.

IMPORTANT NUMBERS

PML Management Corporation
1710 S. Amphlett Blvd, Ste 207, San Mateo CA 94402
Telephone/Fax: (650) 349-9113/ (650) 349-9190
E-mail: joe@pmlmanagement.com
Life Threatening Emergencies: 911
Other Emergencies:.....(650) 349-9113
San Mateo Police (Non-Emergency)(650) 522-7700

YOUR BOARD of DIRECTORS

| | |
|----------------------------------|----------------|
| Bob Kiss ¹ | President |
| Alan Robinson ² | Vice President |
| Zaven Khachadourian ¹ | Secretary |
| Mitra Sadeghi ² | Treasurer |
| Christine Sommers ¹ | At Large |

¹Term ends at 2026 election, ²Term ends at 2025 election

COMMITTEES

Architecture
Bob Kiss (chair) – architecturechair@sugarloafhoa.org

Landscape
Zaven Khachadourian (chair) - landscapechair@sugarloafhoa.org
Landscape or sprinkler concerns, contact Joe at PML.

Public Safety
Bob Kiss (chair) – publicsafety@sugarloafhoa.org

NEXT BOARD OF DIRECTORS MEETING

The next Meeting will be on Tue, April 23, 2024, at 5:30 pm at the San Mateo Senior Center, 2645 Alameda de las Pulgas.

- Board Meeting Agenda**
1. Call to Order
 2. Open Forum (5 min limit per topic)
 3. Agenda Approval / Calendar Review
 4. Approval of Previous Minutes
 5. Reports (Treasurer, Landscape, Architecture, Public Safety)
 6. Property Manager Report
 7. Unfinished Business:
Large Tree Fire Break Project – Consider Proposals
Governing Docs – Review Election Rules/Collection Policy after member feedback
PML Performance Review
 8. New Business:
Board to Elect Officers following Election
 9. Correspondence & Action Items Review
 10. Executive Session (as needed)